



NEW OFFICE? NEW POSSIBILITIES.

It's more than a move—it's an opportunity. We'll help you see what's possible in your new space, creating systems and strategies that enhance your productivity and potential.

Make Your Workspace Work for You

Every detail - handled



Moving to a new office or facility is exciting—until you actually have to deal with the hassle of moving a workplace, that is. But there's a seamless way to move into your new building, or even just down the hall. One that doesn't require your employees to become a temporary move manager or mover instead of doing their real jobs, and one that ensures your new place will be ready to work the moment you arrive.

The secret is the experts at Eliminate Chaos, who have vast experience at providing corporate relocation services in all kinds of industries, from government to healthcare. We'll focus on your business transition so you can focus on keeping your business running. How will we make your business move better?

Building a custom plan for you



Working in partnership with your project champion, we can manage all parts of your corporate move, or just the parts where you need our expertise. We'll create a detailed plan to ensure all aspects of your project go as expected, including keeping your employees in the loop. And to ensure you aren't paying to pack and move items that aren't needed any longer, we'll utilize our process to help employees and departments let go of unused equipment and supplies—while providing instructions to help downsize and pack their own work areas.

We'll pack the common areas and executive offices



Lunch/break rooms, conference rooms, mail/copy rooms, and other spaces will be packed according to where the items will live in the new office. Because we often downsize these areas in preparation for your move, we are able to make recommendations for optimal storage and organization. And executives can be assured that we will confidentially pack, unpack, and organize their offices so they can expend their energy where it's needed most.

Moving Services for Your Business

I'm so glad we had Eliminate Chaos assist with the Auction of Washington Wines move. It was a big job and the organization and process you put in place for our team were instrumental in making the move go smoothly and in a timely manner.

The resources you gave us for obtaining new/used furniture reduced the cost of our move. Outstanding service!

— Jamie Peha, Executive Director
Auction of WA Wines



We'll coordinate with vendors, supervise the move, and unpack for you



On the day of the office move, not only do we manage the vendors, we stay as long as it takes to ensure everything is done according to plan. Furniture, equipment, and boxes will be placed correctly. We'll help put workspaces together. And do anything else you need to make sure your business has what it needs after the transition.

With our move-management expertise, you'll avoid last-minute problems, you won't make mistakes that cost time and money, and most important, you won't run into any surprises. Whether you have a handful of employees or hundreds, we're ready to get you moving.

"Eliminate Chaos worked with our departments to re-think about what and how we use storage. They worked with our inventory and created storage that was streamlined to match the look of our new corporate space.

They also worked with individuals who were challenged with the concept of moving to a smaller workstation – to help them get past the anxiety and productively use new tools so they let go of the paper storage.

Your efforts were accomplished on the timeline we required and with a very reasonable budget. I wouldn't change anything about the experience."

— Marla Olson, Senior Project Manager
Delta Dental of Washington

Are you ready?

We'll work with you to create custom solutions that fit your goals and your budget, whether you need our expertise only for specific tasks, or you want Eliminate Chaos to be there until the last box is unpacked and everything is organized.

Additional Services

- Home office consulting
- Digital organizing
- Virtual organizing and productivity coaching
- Corporate network installation
- Computer backup and disaster recovery
- PC and email support

Your Investment

Each project is unique, and rates vary depending on the ORGANIZING SPECIALIST™, PRODUCTIVITY SPECIALIST™, or Information Technology Consultant.

Books Authored by Laura

Eliminate the Chaos at Work: 25 Techniques to Increase Productivity

Increase Your Productivity Using Microsoft® Outlook®

Microsoft® OneNote®: Data at Your Fingertips – Anytime, Anywhere and from Any Device

Eliminate Chaos®
More time for life.®

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TAKE CONTROL OF YOUR BUSINESS, YOUR SPACE, YOUR TIME.™